

Nottingham West Civic Club
April 24, 2013 Meeting Minutes

- 1) Meeting called to order at 7:45 with 39 households represented. Meeting held at the Memorial West Clubhouse because the constable was given the wrong keys and unable to gain entry to the Nottingham Park meeting room.
- 2) Agenda was adopted.
- 3) Prior meeting minutes approved as printed.
- 4) Constables Report:
 - a) From November – April there were three minor theft incidents noted and six mischief complaints. There have been a few robberies in Nottingham Park as well.
 - b) Sergeant Hutter gave a crime prevention update.
- 5) Officer's Reports
 - a) Vice President – John Benton
 - Pool opens May 18 on weekends and then daily between Memorial Day and Labor Day.
 - b) Secretary – Angie Lootens
 - If you are interested in receiving the newsletter by email, or if you have anything to include in the next edition, send the information to nottinghamwest@hotmail.com.
 - c) Treasurer – Pam Ziegenbein
 - NWCC assessments were due January 31 and there are quite a few that remain outstanding. Homeowners with outstanding dues should make payment as soon as possible.
 - Send your email address to pziegenbein@att.net or nottinghamwest@hotmail.com to be added to the neighborhood security email distribution.
- 6) Architectural Control Committee Report
 - a) 25 new homes approved for construction and 21 are complete
 - b) Four new homes currently under construction on Carlingford, Kingsride, Pinerock and Woodthorpe.
 - c) Plans for a new home on Queensbury are under review by the ACC
- 7) Trash Committee Report
 - a) The trash committee reviewed the specifics of various trash proposals, answered questions and gave their recommendation for selecting VF Waste Services.
 - b) VF has agreed to keep the current trash pickup schedule of Tuesday and Friday.
 - c) Homeowners requested that recycling pick-up be combined with a trash pickup, instead of on a separate day.
- 8) New Business
 - a) Rosanna Hinde was elected by quorum vote to fill the unexpired term of President.
 - b) Votes tallied for the issues identified below are as follows:
 - **Trash:** VF Waste Services received 95 votes; City of Houston received 23 votes. VF Waste Services is the approved trash vendor.
 - **Recycling:** There were 68 votes for recycling and 48 votes against recycling. Recycling is approved and will be included with the VF Waste Services contract.
 - **Flag Pole Guidelines:** There were 75 votes in favor of adoption and 35 votes against adoption. The flag pole guidelines are adopted.

- **Park Improvement funding:** Due to concerns raised by the board of directors, the method for determining park improvement funding levels was reviewed by NWCC legal counsel. The NWCC by laws require that at least 70 homeowners (20%) participate in a vote to change the annual assessment. Because only 64 votes were cast in October 2012, the selection was not an official vote and can only be considered a survey. It was determined that an additional vote must be taken using specific language and providing an option to vote against any increase. This will be included in the next newsletter and a final vote will be taken at the July meeting.
 - (1) The choices that will be offered for the July meeting are determined by the survey results noted below.
 - (a) There were 35 votes (29%) for Option 1 (Complete), 33 votes (27%) for Option 2 (Medium) and 46 votes (38%) for Option 3 (Simple).
 - (b) Since none of these choices achieved at least 50% of the votes cast, a run-off vote was taken at the meeting between the top two choices (Option 1 and Option 3).
 - (c) Option 1 received 22 votes and Option 3 received 17 votes.
 - (d) Therefore, in July, homeowners will choose between an assessment increase of \$344 per household to fund Option 1 and a \$0 assessment increase, which means that no park improvements will occur.
- c) Floor motions
 - Mail delivery problems were noted. Document specific problems, including day and time, and contact the Post Office to register a complaint.
 - Rat problem was raised. Homeowners are responsible to maintain property in a way as to reduce the chance of rodent and other pest problems.
 - Nottingham sign at Kirkwood and Memorial should be rebuilt to match the one at the north end of Kirkwood.
- 9) Proposed business for the July meeting.
 - a) No new business was proposed for the July meeting.
 - b) Homeowners may submit topics by contacting an officer or sending an email to nottinghamwest@hotmail.com.
- 10) Meeting adjourned at 9:15 pm.

Minutes approved by: Rosanna Hinde, John Benton, Angela Lootens, Pam Ziegenbein, Mark Dessens, Reed Brown