

QUARTERLY MEETING OF THE MEMBERS OF THE NOTTINGHAM WEST CIVIC CLUB, INC.

DATE: April 19th, 2017
TIME: 7:30 P.M.
LOCATION: Nottingham Park Meeting Room
926 Country Place Dr.
Houston, TX 77079

APRIL QUARTERLY MEETING AGENDA

- I. Call to Order
- II. Adoption of the Agenda
- III. Adoption of the Minutes
- IV. Constable's Report
- V. Officer Reports
 - a. President
 - b. Treasurer
 - c. Secretary
 - d. Financial Review
- V. ACC Committee Report
 - a. ACC Chairman
- VI. New Business
 - a. Constable Contract
 - b. Trash Collection Contract
 - c. Pool Contract
 - d. Lawn Services contract- Kirkwood Av.
 - e. Lawn Services NWCC Park and Pool
 - f. Power Contract
 - g. Pool Opening
 - h. Social Events
 - a. Memorial Day
 - b. 4th of July Celebration
- II Committees
 - a. ACC Committee
 - b. Audit Committee
 - c. Pool and Recreation Committee
- VIII Update to Bylaws
- IX Proposed Business for July Meeting
 - a. Motions from the homeowners –
Two minutes limit per homeowner
- X. Adjournment

MINUTES OF THE ANNUAL HOMEOWNER MEETING OF THE NOTTINGHAM WEST CIVIC CLUB, INC., WHICH WAS HELD ON JANUARY 18, 2017 AT THE NOTTINGHAM PARK MEETING ROOM LOCATED AT 926 COUNTRY PLACE DRIVE, HOUSTON, TEXAS 77079.

DIRECTORS AND OFFICERS PRESENT: Rosanna Hinde, Angie Lootens, Pam Ziegenbein and Reed Brown (past President).

DIRECTORS AND OFFICERS ABSENT: Mark Dessens (past President).

IN ATTENDANCE: Lucea'n Kuykendall, Cori Reuss, and Victoria Schoon representing Crest Management.

CALL TO ORDER: The meeting was called to order at 7:41 p.m. with 50 lots represented in person.

ADOPTION OF AGENDA: Motion was made, seconded and carried to approve the Agenda as presented.

ADOPTION OF MINUTES: Minutes of the Quarterly meeting held on October 12, 2016 were approved.

CONSTABLE'S REPORT: The Constable reported that there have been some car burglaries and most of the cars were left unlocked. It was reported that everything was nice in the subdivision with no major issues. She reminded the community about the Vacation Watch program and the Citizen Police Academy – both useful programs for residents. She also informed free self-defense course for women that can be signed up on the internet¹. Responding to some aggressive behaviors from solicitors, she recommended to put a No Soliciting sign in front of the house, which may help to a certain degree.

OFFICER REPORTS:

a) President – Rosanna Hinde

Director Hinde reported that the Memorial Drive Reconstruction project is approximately 30%. Mulch has been added to the park. She advised owners to look for communication regarding the Drainage Project from One Nottingham regarding the vote for either bike lanes or to save the trees.

b.) Treasurer – Pam Ziegenbein

No update. Agent to review financials.

c.) Secretary – Angie Lootens

No update.

COMMITTEE REPORTS:

- a.) **Architectural Committee:** Preston Mood reported for the ACC that he last house under construction is almost complete. There are two (2) homes doing remodeling. He advised owners to send ACC applications to both Nottingham West Civic Association and to Crest Management.
- b.) **Nominating Committee:** It was reported that the ACC Committee is 1 member short. Mr. John Benton volunteered to be on the Committee.
- c.) **Audit Committee:** Mr. Reed Brown reviewed the association financials and explained that the Pest Control and Landscaping fees are inconsistent.
- d.) **By Law Committee:** David Peters gave an update on the revisions of the by-laws with the committee's recommendations. A copy of the Amended Bylaws is posted on the NWCC Governance page on the Nottingham West website for members to review. A vote to accept the amended bylaws will be planned for a future meeting.

OFFICERS ELECTIONS

a) Officer Elections

NWCC introduced the nominees that were on the ballot and asked for floor nominations. There were

¹ Google search points to this web address: : <http://www.constablepct5.com/rad/>.

no floor nominations and the following officers were elected by majority vote: Luis Miramontes for President, James Abel for Vice President, Fuping Zhu for Secretary, and Nancy Bailey was elected as Treasurer.

FLOOR MOTIONS: A homeowner made a proposal to move quarterly meetings from Wednesday nights to Sunday nights but no motions were made.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 8:45 p.m.

APPROVAL:

Luis Miramontes
Authorized Officer

January 20th, 2017
Date

HOMEOWNER MEETING OF THE NOTTINGHAM WEST CIVIC CLUB, INC., WHICH IS HELD APRIL 19, 2017 AT THE NOTTINGHAM PARK MEETING ROOM LOCATED AT 926 COUNTRY PLACE DRIVE, HOUSTON, TEXAS 77079.

NEW BUSINESS:

Homeowners are advised that bids analysis were included in their packet for all items up for vote. Bid analysis comparison includes the vendor name, description of the bid, amount, and recommendation.

Services

a) Constable Contract

The Constable Contract was automatically renewed on February 2017 for a year with no increases from 2016 rates.

b) Trash Collection Contract

Trash collection service contract expires in May 2017. Proposals were sought from qualified service providers. See bid tabulation for details and officers' recommendation.

c) Pool Contract

Pool Service Contract expires at the end of April 2017. Proposals were sought from qualified service providers. See bid tabulation for details and officers' recommendation.

d) Lawn Services Contract – Kirkwood Avenue

The contract for this service expired in February 2017. NWCC officers communicated with other HOAs to advise them that we needed to segregate services provided to each community and itemize cost accordingly. Proposals are currently sought from new lawn service providers with the intent to reduce its cost to community.

e) Lawn Services NWCC Park and Pool

Lawn services to NWCC park and pool area were previously performed on a week by week basis. The officers reviewed early on the year this service and determine it would be better to schedule such services on an annual basis. The officers sought lower cost service provided and decided to switch service immediately to reduce expenditure to community.

For the longer term, proposals were sought from qualified service providers. See bid tabulation for details and officers' recommendation.

f) Power Contract

The electricity agreement for the NWCC pool and park expired in February 2017. Officers reviewed currently available plans and rather to continue in an expensive month to month plan it selected a Star Texas Power as the new power supplier for the community. Contract was locked to a much lower rate than previous one (\$0.0787 KWh new rate vs \$0,113 KWh) which shall result on lower power costs to community.

Pool Opening

The Pool season will open on Saturday and Sunday starting on May 20th, 2017. Opening days and hours are posted on the NWCC website.

Social Events

Memorial Day

The NWCC is planning a Memorial Day pool party on Monday May 29th beginning at 10AM

4th of July Celebration

A 4th of July Celebration party for NWCC members at the pool is scheduled to begin at 10AM with food, games and prizes for kids.

ACC Committee

The ACC Committee was short one member. After careful review and consideration of the three candidates: John Benton, Mariju Wille and Robert Batho, the BOD voted to appoint MarijuWille as a member of the ACC Committee.

Audit Committee

As set forth in the bylaws, the following homeowners have been appointed to the NWCC audit committee for 2017: Rosanna Hinde, Julie Otermat and Shana McClintock. Mrs. Hinde will act as chairperson for the committee while Mrs. Otermat and Mrs. McClintock will be committee members

Pool and Recreation Committee

As set forth in the bylaws, the following homeowners have been appointed to the NWCC pool and recreation committee for 2017: John Benton, Mariju Wille, Connie Villasmil. John Benton will act as chairperson for the committee while Mrs. Wille and Mrs Villasmil will be committee members.

Update to the NWCC Bylaws

Regarding the update to the NWCC bylaws; the officers advise that a NWCC members vote will be scheduled at the next homeowner meeting for the community to approve/disapprove each of the optional recommendations suggested by the bylaws review committee. In the coming month, the NWCC block committees will be provided with a list of all optional recommendations to discuss with the community.

For the mandatory changes to the bylaws required by Texas law, these will be noted as mandatory and will be incorporated in bylaws document accordingly.

FLOOR MOTIONS:

NWCC Community 2017 Trash Schedule and Cost Bid Comparison

PROVIDER	2015-2017		2017 Proposal		Residential		City of Houston
	Current Rate with VFW	VFW	VFW - Current Contractor	Refuse of Texas	Recycling & Refuse of Texas	WCA	
Monthly Rate p/Household- Garbage	\$11.96	Included	\$16.83	\$14.00	\$16.21	Included on Property Taxes	
Monthly Rate p/Household- Recycle	Included	Included	\$3.25	\$3.00	Included on Property Taxes		
Monthly Cost for NWCC-349 Homes	\$4,174.04	\$5,873.67	\$6,020.25	\$6,704.29	Included on Property Taxes		
Annual Cost to NWCC	\$50,088.48	\$70,484.04	\$72,243.00	\$80,451.48	Included on Property Taxes		
CoH Trash Reimbursement	\$25,128.00	\$25,128.00	\$25,128.00	\$25,128.00	None		
NWCC	\$24,960.48	\$45,356.04	\$47,115.00	\$55,323.48	-\$24,960.48		
Superavit/Deficit from 2017 Budget	\$0.00	(\$20,395.56)	(\$22,154.52)	(\$30,363.00)	\$24,960.48		
Special Assessment 2017	0	-\$58.44	-\$63.48	-\$87.00	0		
Fee 2018	\$620.88	\$679.32	\$684.36	\$707.88	\$620.88		
2018 for Trash Collection Only		9.41%	10.22%	14.01%	0.00%		
NWCC Officers Recommendation	City of Houston						

Service	Cubside	Cubside	Cubside or Backdoor	Cubside	Cubside
Frequency of Service Containers Provided	Trash- Tuesday and Friday Recycling- Friday	Trash- Tuesday and Friday Recycling- Friday	Trash- Tuesday and Friday Recycling- Tuesday	Trash- Tuesday and Friday Recycling- Friday	One a Week
Trash Collection Recycling	Homeowner Provides Yes (1) 18 GALLON RECYCLE BIN	Homeowner Provides Yes (1) 18 GALLON RECYCLE BIN	Homeowner Provides Yes (1) 18 GALLON RECYCLE BIN	Homeowner Provides Yes (1) 18 GALLON RECYCLE BIN 6 (UP TO 40 POUNDS) EVERY FRIDAY	COH Provides Yes 96 Gallon
# of Containers Picked up Bulk Items	8 ITEMS EVERY FRIDAY	8 ITEMS EVERY FRIDAY	UP TO 40 POUNDS EVERY FRIDAY	EVERY FRIDAY	
Contract Term		5 Year Contract	3 Year Contract (with 2 yr Option)	3 Year Contract	

**NWCC Community
2017 POOL Schedule and Cost**

BID COMPARISON

Month	GREATER		TEXAS AQUATIC
	SWEETWATER	HOUSTON POOL	ENTERPRISE
May-17	\$2,798.43	\$6,986.40	\$1,667.96
Jun-17	\$9,080.28	\$9,692.10	\$7,491.36
Jul-17	\$9,529.92	\$9,692.10	\$7,491.36
Aug-17	\$7,881.85	\$4,846.05	\$6,225.41
Sep-17	\$1,168.84	\$1,615.35	\$3,187.11
Oct-17	\$130.71	\$525.00	\$148.81
Nov-17	\$162.71	\$525.00	\$148.81
Dec-17	\$162.71	\$525.00	\$148.81
Jan-18	\$162.71	\$525.00	\$148.81
Feb-18	\$162.71	\$525.00	\$148.81
Mar-18	\$162.71	\$525.00	\$148.81
Apr-18	\$130.71	\$525.00	\$148.81
Annual Chemicals	\$5,500.00	Included	\$6,135.68
First Aid/Toiletries	\$75.00		\$428.56
Maintenance	Included	Included	\$4,057.66
Subtotal	\$37,109.29	\$36,507.00	\$37,726.77
Discount	None	None	(\$750.00)
Tax	Included	Included	\$723.70
Total	\$37,109.29	\$36,507.00	\$37,700.47
Delta	1.65%		3.27%
Term	1 Year	1 Year	1, 2 or 3 Years

Officers Recommendation **Sweetwater Pool Mgmt**

Notes:

1- Proposals includes opening the pool on weekends during September 2017

NWCC Community Park and Pool Lawn Service Schedule and Cost

	Suppliers	Jose Razo Lawn Services	Ariel Aldana Lawn Services	Aguilar Lawn Services
Year 2017	Service Date	Unit Cost	Unit Cost	Unit Cost
March	3/3/2017	\$50.00	\$90.00	\$75.00
	3/17/2017	\$50.00	\$90.00	\$75.00
	3/31/2017	\$50.00	\$90.00	\$75.00
April	4/14/2017	\$50.00	\$90.00	\$75.00
	4/21/2017	\$50.00	\$90.00	\$75.00
	4/28/2017	\$50.00	\$90.00	\$75.00
May	5/5/2017	\$50.00	\$90.00	\$75.00
	5/12/2017	\$50.00	\$90.00	\$75.00
	5/19/2017	\$50.00	\$90.00	\$75.00
	5/26/2017	\$50.00	\$90.00	\$75.00
June	6/2/2017	\$50.00	\$90.00	\$75.00
	6/9/2017	\$50.00	\$90.00	\$75.00
	6/16/2017	\$50.00	\$90.00	\$75.00
	6/23/2017	\$50.00	\$90.00	\$75.00
	6/30/2017	\$50.00	\$90.00	\$75.00
July	7/7/2017	\$50.00	\$90.00	\$75.00
	7/14/2017	\$50.00	\$90.00	\$75.00
	7/21/2017	\$50.00	\$90.00	\$75.00
	7/28/2017	\$50.00	\$90.00	\$75.00
August	8/4/2017	\$50.00	\$90.00	\$75.00
	8/11/2017	\$50.00	\$90.00	\$75.00
	8/18/2017	\$50.00	\$90.00	\$75.00
	8/25/2017	\$50.00	\$90.00	\$75.00
September	9/1/2017	\$50.00	\$90.00	\$75.00
	9/8/2017	\$50.00	\$90.00	\$75.00
	9/15/2017	\$50.00	\$90.00	\$75.00
	9/22/2017	\$50.00	\$90.00	\$75.00
	9/29/2017	\$50.00	\$90.00	\$75.00
October	10/6/2017	\$50.00	\$90.00	\$75.00
	10/20/2017	\$50.00	\$90.00	\$75.00
November	11/3/2017	\$50.00	\$90.00	\$75.00
	11/17/2017	\$50.00	\$90.00	\$75.00
December	12/1/2017	\$50.00	\$90.00	\$75.00
	12/15/2017	\$50.00	\$90.00	\$75.00
Total Cost March -Dec 2017		\$1,700.00	\$3,060.00	\$2,550.00

Officers Recommendation- Award lawn service to Jose Razo lawn services

Notttingham West Civic Club
Balance Sheet
March 31, 2017

ASSETS:	

CASH	

MOB - Operating	53,594.69
MOB - Money Market	55,928.51
Due from Reserve	25,565.79
TOTAL CASH	\$ 135,088.99

RESERVE FUNDS	

MOB - Reserve	3,010.92
MOB - Park Reserve	13,957.72
Due to Operating	(25,565.79)
TOTAL RESERVE FUNDS	(8,597.15)

RECEIVABLES	

2012 Maintenance Fees	1,945.20
2013 Maintenance Fees	608.04
2014 Maintenance Fees	1,872.08
2015 Maintenance Fees	1,444.08
2016 Maintenance Fees	3,293.22
2017 Maintenance Fees	7,469.02
2018 Maintenance Fees	(1,041.75)
Finance Charges	1,616.46
Collection Costs	885.00
Legal Fees	1,464.06
Allowance for Bad Debts	(6,699.33)
TOTAL RECEIVABLES	12,856.08

Notttingham West Civic Club
Balance Sheet
March 31, 2017

OTHER ASSETS		

Prepaid Insurance	\$	2,821.50
		2,821.50
TOTAL OTHER ASSETS	\$	2,821.50
TOTAL ASSETS	\$	142,169.42
LIABILITIES:		

Accounts Payable	\$	1,295.96
Other Accrued Expenses		1,091.34
Constructi on Deposits		26,500.00
Deferred Maintenance Fees		54,171.78
		83,059.08
TOTAL LIABILITIES	\$	83,059.08
EQUITY:		

RESERVE FUNDS		

Reserve Funds		(10,028.43)
Reserve Fund Interest		1.11
Park Improvement Funds		1,425.00
Park Improvement Interest		5.17
		(8,597.15)
TOTAL RESERVE FUNDS		(8,597.15)
MEMBERS EQUITY		
CURRENT YEAR SURPLUS (DEFICIT)		58,724.24
		8,983.25
		67,707.49
TOTAL EQUITY		67,707.49
TOTAL LIABILITIES AND EQUITY	\$	142,169.42

Nottingham West Civic Club
INCOME STATEMENT - BUDGET COMPARISON
For 3 Months Ended March 31, 2017

	MAR ACTUAL	MAR BUDGET	VARIANCE	YTD ACTUAL	YTD BUDGET	VARIANCE	ANN'L BUDGET	REMAINING
REVENUES:								
Maintenance Fees	18,057	18,057		54,172	54,172		216,686	162,514
Trash Reimbursement		2,094	2,094	2,094	6,282	4,188	25,128	23,034
Interest on Unpaid Assessments	4	150	146	264	375	111	1,725	1,461
Interest Income	10	21	11	29	62	33	250	221
Miscellaneous Income		8	8		25	25	100	100
TOTAL REVENUES	18,071	20,330	2,259	56,559	60,916	4,357	243,889	187,330
EXPENSES:								
ADMINISTRATIVE								
Administrative Contract	1,000	1,000		3,000	3,000		12,000	9,000
Administrative - Other	179		(179)	179		(179)		(179)
Office Supplies		13	13	8	38	30	150	142
Copies		150	150	195	450	255	1,800	1,605
Postage & Delivery		125	125	10	375	365	1,500	1,490
Meetings				300	42	(258)	42	(258)
Administrative Notices	(720)	192	912	(720)	575	1,295	2,300	3,020
Deed Restriction Expenses		42	42		125	125	500	500
Record Storage	20		(20)	60		(60)		(60)
ACC Expenses		8	8		25	25	100	100
TOTAL ADMINISTRATIVE	479	1,530	1,051	3,032	4,630	1,598	18,392	15,360
PROFESSIONAL FEES								
Legal - Corporate		417	417	1,859	1,250	(609)	5,000	3,141
Legal - Collections		417	417	44	1,250	1,206	5,000	4,956
Legal Coll - Billed to Owners				(44)		44		44
Legal - Deed Restrictions		83	83	41	250	209	1,000	959
Legal DR - Billed to Owners				(41)		41		41
Tax Preparation & Audit		50	50		150	150	600	600
TOTAL PROFESSIONAL FEES		967	967	1,859	2,900	1,041	11,600	9,741
GROUNDS MAINTENANCE								
Landscape Contract - NMF	483	583	100	1,450	1,750	300	7,000	5,550
Pool & Park Lawn Maint		167	167	360	500	140	2,000	1,640

Nottingham West Civic Club
 INCOME STATEMENT - BUDGET COMPARISON
 For 3 Months Ended March 31, 2017

	MAR ACTUAL	MAR BUDGET	VARIANCE	YTD ACTUAL	YTD BUDGET	VARIANCE	ANN'L BUDGET	REMAINING
Ant Treatment & Fertilizing		167	167		500	500	2,000	2,000
Annual Mulch		83	83		250	250	1,000	1,000
Landscape Extras		25	25		75	75	300	300
Landscape - Other		13	13		38	38	150	150
Force Mows		8	8		25	25	100	100
Playground Repairs & Maint				1,425		(1,425)		(1,425)
TOTAL GROUNDS MAINTENANCE	483	1,046	563	3,235	3,138	(97)	12,550	9,315
POOL								
Pool Contract & Lifeguard	1,322	3,086	1,764	2,644	9,259	6,615	37,034	34,390
Repairs & Maintenance		208	208	22	625	603	2,500	2,478
Furniture & Equipment		42	42		125	125	500	500
TOTAL POOL	1,322	3,336	2,014	2,666	10,009	7,343	40,034	37,368
UTILITIES								
Electricity - Meters		625	625	1,091	1,875	784	7,500	6,409
Water & Sewer	387	225	(162)	646	675	29	2,700	2,054
Telephone	58	58		173	175	2	700	527
TOTAL UTILITIES	445	908	463	1,910	2,725	815	10,900	8,990
TRASH COLLECTION SERVICES								
Trash Service	4,174	4,174		12,522	12,522		50,088	37,566
TOTAL TRASH COLLECTION SERVICE	4,174	4,174		12,522	12,522		50,088	37,566
PATROL SERVICES								
Patrol Services	6,250	6,631	381	18,750	19,511	761	79,187	60,437
TOTAL PATROL SERVICES	6,250	6,631	381	18,750	19,511	761	79,187	60,437
PEST CONTROL SERVICES								
Mosquito Fogging		108	108		300	300	1,275	1,275
TOTAL PEST CONTROL SERVICES		108	108		300	300	1,275	1,275

Community Association Banc
 A Division of Mutual of Omaha Bank
 Main Office
 P.O. Box 64084
 Phoenix, AZ 85082
 (866) 800-4656



3-31-17
 272542597

CREST CAPITAL MANAGEMENT COMPANY AGENT F
 NOTTINGHAM WEST CIVIC CLUB INC
 OPERATING ACCOUNT
 17171 PARK ROW STE 310
 HOUSTON TX 77084-4935

27254 259 7 NOW ACCOUNT

Previous Balance	2-28-17	52,677.26
+Deposits/Credits	12	21,730.78
-Checks/Debits	15	23,729.02
-Service Charge		.00
+Interest Paid		2.18
Current Balance		50,681.20
Days in Statement Period	31	

* - - - - - INTEREST SUMMARY - - - - - *

Interest Earned From	3/01/17 To 3/31/17	
Days in Period		31
Interest Earned		2.18
Annual Percentage Yield Earned		.05
Interest Paid this Year		5.74
Interest Withheld this Year		.00

* - - - - - DESCRIPTIVE TRANSACTIONS - - - - - *

Date	Description	Amount
3-02	Lockbox Deposit	310.44
3-06	Lockbox Deposit	410.44
3-14	Image Deposit	770.88
3-14	Lockbox Deposit	310.44
3-15	Image Deposit	17098.26
3-17	Lockbox Deposit	100.00
3-20	Lockbox Deposit	312.99
3-22	Lockbox Deposit	430.44
3-24	Lockbox Deposit	645.73
3-28	Lockbox Deposit	335.29
3-29	Lockbox Deposit	670.58
3-30	Lockbox Deposit	335.29
3-31	Interest Pymt	2.18

* - - - - - EFT ACTIVITY - - - - - *

Date	Description	Amount
3-10	CITY OF HOUSTON WATER BILL NOTTINGHAM W HOME ASSO 2539#####	56.38-
3-10	CITY OF HOUSTON WATER BILL NOTTINGHAM WEST CIVIC 8540#####	65.56-
3-21	AVIDPAY SERVICE AVIDPAY Nottingham West Civic CK100075	178.91-
3-24	ATT Payment NOTTINGHAM WEST CIVIC XXXXX8011EPAYQ	57.82-

Continued on Next Page

CREST CAPITAL MANAGEMENT COMPANY AGENT F

* - - - - -CHECKS PAID- - - - -*

No.	Date	Amount	No.	Date	Amount
10019	3-03	2250.00	100064*	3-08	1020.00
100065	3-06	966.80	100066	3-06	4174.04
100067	3-21	270.00	100068	3-27	1876.92
100069	3-21	1066.61	100070	3-21	6249.94
100071	3-21	661.00	100073*	3-22	4174.04
100074	3-29	661.00			

* - - - - -DAILY BALANCE SUMMARY- - - - -*

Date	Balance	Date	Balance	Date	Balance
2-28	52677.26	3-02	52987.70	3-03	50737.70
3-06	46007.30	3-08	44987.30	3-10	44865.36
3-14	45946.68	3-15	63044.94	3-17	63144.94
3-20	63457.93	3-21	55031.47	3-22	51287.87
3-24	51875.78	3-27	49998.86	3-28	50334.15
3-29	50343.73	3-30	50679.02	3-31	50681.20

* - - - - -OVERDRAFT CHARGES/REFUNDS SUMMARY - - - - -*

	This Cycle	YTD
Total returned item fees	.00	.00
Total overdraft fees	.00	.00

END OF STATEMENT

Date: 4/05/17
Time: 2:41PM

Nottingham West Civic Club
Bank Reconciliation Outstanding Items Report
MOB - Operating

Page: 1

Bank Account Balance 100-10: **50,681.20**

Deposits In Transit and Other Outstanding Transactions Through 3/31/17

<u>Date</u>	<u>Description</u>	<u>Amount</u>
2/28/2017	City of Houston	-60.28
3/31/2017	City of Houston	-387.37
3/31/2017	Construction Deposit Income	5,000.00
Total Deposits and Other Transactions:		4,552.35

Outstanding Checks:

<u>Check No</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
000100059	2/07/2017	ODEN - Oden Design & Contracting	1,425.00
000100072	3/13/2017	ALDANA - Aldana Lawn Care	90.00
000100076	3/24/2017	HOLT - Holt & Young	66.00
Total Checks:			1,581.00

Ending Balance **53,652.55**

Community Association Banc
 A Division of Mutual of Omaha Bank
 Main Office
 P.O. Box 64084
 Phoenix, AZ 85082
 (866) 800-4656



3-31-17
 272837929

CREST CAPITAL MANAGEMENT COMPANY AGENT F
 NOTTINGHAM WEST CIVIC CLUB INC
 MONEY MARKET ACCOUNT
 17171 PARK ROW STE 310
 HOUSTON TX 77084-4935

27283 792 9 MONEY MARKET ACCOUNT

Previous Balance	2-28-17	55,920.43
+Deposits/Credits		.00
-Checks/Debits		.00
-Service Charge		.00
+Interest Paid		8.08
Current Balance		55,928.51
Days in Statement Period	31	

* - - - - - INTEREST SUMMARY - - - - - *

Interest Earned From	3/01/17 To 3/31/17	
Days in Period		31
Interest Earned		8.08
Annual Percentage Yield Earned		.17
Interest Paid this Year		23.44
Interest Withheld this Year		.00

* - - - - - DESCRIPTIVE TRANSACTIONS - - - - - *

Date	Description	Amount
3-31	Interest Pymt	8.08

* - - - - - DAILY BALANCE SUMMARY - - - - - *

Date	Balance	Date	Balance	Date	Balance
2-28	55920.43	3-31	55928.51		

* - - - - - OVERDRAFT CHARGES/REFUNDS SUMMARY - - - - - *

	This Cycle	YTD
Total returned item fees	.00	.00
Total overdraft fees	.00	.00

END OF STATEMENT

Date: 4/05/17
Time: 2:42PM

Nottingham West Civic Club
Bank Reconciliation Outstanding Items Report
MOB - Money Market

Page: 1

Bank Account Balance 100-15: 55,928.51

Deposits In Transit and Other Outstanding Transactions Through 3/31/17

<u>Date</u>	<u>Description</u>	<u>Amount</u>
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Outstanding Checks:

<u>Check No</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
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Ending Balance 55,928.51

Community Association Banc
 A Division of Mutual of Omaha Bank
 Main Office
 P.O. Box 64084
 Phoenix, AZ 85082
 (866) 800-4656



3-31-17
 272837970

CREST CAPITAL MANAGEMENT COMPANY AGENT F
 NOTTINGHAM WEST CIVIC CLUB INC
 NON CAP RESERVE ACCOUNT
 17171 PARK ROW STE 310
 HOUSTON TX 77084-4935

27283 797 0 MONEY MARKET ACCOUNT

Previous Balance	2-28-17	3,010.54
+Deposits/Credits		.00
-Checks/Debits		.00
-Service Charge		.00
+Interest Paid		.38
Current Balance		3,010.92
Days in Statement Period	31	

* - - - - -INTEREST SUMMARY- - - - - *

Interest Earned From	3/01/17 To 3/31/17	
Days in Period		31
Interest Earned		.38
Annual Percentage Yield Earned		.15
Interest Paid this Year		1.11
Interest Withheld this Year		.00

* - - - - -DESCRIPTIVE TRANSACTIONS- - - - - *

Date	Description	Amount
3-31	Interest Pymt	.38

* - - - - -DAILY BALANCE SUMMARY- - - - - *

Date	Balance	Date	Balance	Date	Balance
2-28	3010.54	3-31	3010.92		

* - - - - -OVERDRAFT CHARGES/REFUNDS SUMMARY - - - - - *

	This Cycle	YTD
Total returned item fees	.00	.00
Total overdraft fees	.00	.00

END OF STATEMENT

Date: 4/05/17
Time: 2:44PM

Nottingham West Civic Club
Bank Reconciliation Outstanding Items Report
MOB - Reserve

Bank Account Balance 102-05: **3,010.92**

Deposits In Transit and Other Outstanding Transactions Through **3/31/17**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
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Outstanding Checks:

<u>Check No</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
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Ending Balance **3,010.92**

Community Association Banc
 A Division of Mutual of Omaha Bank
 Main Office
 P.O. Box 64084
 Phoenix, AZ 85082
 (866) 800-4656



3-31-17
 272838011

CREST CAPITAL MANAGEMENT COMPANY AGENT F
 NOTTINGHAM WEST CIVIC CLUB INC
 CAP RESERVE ACCOUNT
 17171 PARK ROW STE 310
 HOUSTON TX 77084-4935

27283 801 1 MONEY MARKET ACCOUNT

Previous Balance	2-28-17	13,955.94
+Deposits/Credits		.00
-Checks/Debits		.00
-Service Charge		.00
+Interest Paid		1.78
Current Balance		13,957.72
Days in Statement Period	31	

* - - - - -INTEREST SUMMARY- - - - - *

Interest Earned From	3/01/17 To	3/31/17	
Days in Period			31
Interest Earned			1.78
Annual Percentage Yield Earned			.15
Interest Paid this Year			5.17
Interest Withheld this Year			.00

* - - - - -DESCRIPTIVE TRANSACTIONS- - - - - *

Date	Description	Amount
3-31	Interest Pymt	1.78

* - - - - -DAILY BALANCE SUMMARY- - - - - *

Date	Balance	Date	Balance	Date	Balance
2-28	13955.94	3-31	13957.72		

* - - - - -OVERDRAFT CHARGES/REFUNDS SUMMARY - - - - - *

	This Cycle	YTD
Total returned item fees	.00	.00
Total overdraft fees	.00	.00

END OF STATEMENT

Date: 4/05/17
Time: 2:45PM

Nottingham West Civic Club
Bank Reconciliation Outstanding Items Report
MOB - Park Reserve

Bank Account Balance 102-07: 13,957.72

Deposits In Transit and Other Outstanding Transactions Through 3/31/17

<u>Date</u>	<u>Description</u>	<u>Amount</u>
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Outstanding Checks:

<u>Check No</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
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Ending Balance 13,957.72