# QUARTERLY MEETING OF THE MEMBERS OF THE NOTTINGHAM WEST CIVIC CLUB, INC.

| DATE:     | August 9 <sup>th</sup> , 2018 |
|-----------|-------------------------------|
| TIME:     | 7:00 P.M.                     |
| LOCATION: | Nottingham Park Meeting Room  |
|           | 926 Country Placed Dr.        |
|           | Houston, TX 77079             |

## **APRIL QUARTERLY MEETING AGENDA**

| II. | Adoption of th | e Agenda |
|-----|----------------|----------|
|-----|----------------|----------|

- III. Adoption of the MOM Meeting held April 26<sup>th</sup>, 2018
- IV. Constables Report
- V. Officer Reports:
  - a) President
    - 1. Kirkwood project
    - 2. Pool and Park Car Incident
    - 3. Liens Collection Enforcement- Status Report
      - a. Liens placed on 4 properties
      - b. 2 properties have covered their dues (\$7.5K)
      - c. 2 properties Collecting efforts ongoing
    - b) Treasurer
      - 1. NWCC Financial Reports Review

VI. Committees:

- a) ACC Committee Report
  - 1. Report
  - 2. Welcoming New ACC Member, Jason Gustafson
- b) Nominating Committee
  - 1. Seeking candidates for nominating committee to assist identifying candidates for HOA officer roles for 2019
- VII. New Business
  - a) Seeking volunteers for following HOA roles- January 2019
    - 1. President
    - 2. Vice-president
    - 3. Treasurer
    - 4. Secretary
  - Proposed Business for October 2018 Meeting
  - a) Motions from the homeowners -Two minute limit per homeowner
- IX. Adjournment

VIII.

**DIRECTORS AND OFFICERS ABSENT:** Rosanna Hinde (past President), Reed Brown (Past President).James Abel (Vice President)

## **IN ATTENDANCE:** Constable.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. with 16 lots represented in person.

ADOPTION OF AGENDA: Motion was made, seconded and carried to approve the Agenda as presented.

**ADOPTION OF MINUTES:** Minutes of the Quarterly meeting held on January 28<sup>th</sup>, 2018 were approved.

**CONSTABLE'S REPORT:** The Constable, Connie Rico, reported the following:

- The constable community safety report was reviewed and discussed with meeting attendants. Emphasis
  was placed on ensuring that homeowner reports any suspicious activity to the constables' offices directly
  as first option to ensure timely response. Calling 911 or City of Houston police department for nonemergency situations might result on longer response times
- 2. The city of Houston requires street numbers on all homes should be visible to facilitate house identification. Constable suggested homeowners to consider painting or re-painting homes' street number at the curb.
- 3. Burglaries in the patrolled area are trending down. However it was noted that attempts to break in some homes in neighborhood are taking place. Constables are aware and plan to closely monitor situation
- 4. Per city ordinance dog owners are required to keep dogs in a leash or restrained to prevent dog bites. City also requires dog owners to clean after dog. Failure to do so will result on fine.
- 5. Advice was provided for residents to call constable if people behave oddly in our neighborhood such as homeless or strangers wandering around and peeking into windows, etc.

## **OFFICER REPORTS:**

A. President - Luis Miramontes

- 1. Transition to Best Fit Solution (BFS) as new management service provided was completed in March 2018. All financial records and accounts were transferred by Crest Management and were reviewed and validated for correctness by Best Fit solution during turnover.
- 2. Deed Restrictions- BRM Texas, NWCC Deed Restriction enforcement service supplier working with BFS has begun performing inspections throughout the community, violation notices are being mailed to homeowner for remedial actions
- 3. Kirkwood Project- The city of Houston has officially deferred the improvement project in Kirkwood between Memorial and I-10 for two (2) years.

- B. Treasurer Nancy Bailey
- 1. The treasurer provided an analysis of the first financial reports prepared by Best Fit Solution for March 2018. The reports were updated to new, easier to read, financial report templates to facilitate residents review.
- 2. Best Fit Solutions is proactively collecting trash reimbursement from the City of Houston.

## **COMMITTEE REPORTS:**

- A. Architectural Committee:
- a.) ACC Members were not able to attend the meeting, but the following ACC report was shared with homeowners.
  - 1. Clear uptake of remodeling and new construction activities seen thru neighborhood:
    - 88 new homes/additions/modification have been approved;
    - 76 new homes/additions/modification have been completed;
    - 3 Homes under construction
    - 1 addition/modification to existing home ongoing
    - 9 homes were for sale 1Q18
    - 3 homes for lease 1Q18.
    - B. Nominating Committee:
  - 1. The president indicated that volunteers for all officer positions for 2019 are being sought. Interested homeowners are encouraged to approach officers or send an email to community email address expressing such interest.
  - 2. The officers are actively searching for a new secretary. Volunteers are sought.

## **NEW BUSINESS:**

- A. Officer Elections-
- 1. Homeowners encouraged volunteering for all officers' positions.

## **FLOOR MOTIONS:**

A. None

## **ADJOURNMENT:**

There being no further business to discuss, the meeting was adjourned at 8:15 p.m.

## **APPROVAL:**

Luis Miramontes

President HOA Authorized Officer April 26<sup>th</sup> 2018 Date



## **Community Safety & Awareness**

Deputy Constable's Office Dispatch – 24 Hour **281-463-6666** 

Crime Stoppers 713-222-TIPS www.crime-stoppers.org

Vacation Security Watch http://www.constablepct5.com/online-forms/

Contract Patrol Liaison......Mitchell.Hutter@cn5.hctx.net

#### **Community Deputy Constable's Report: TYPE OF ACTIVITY FOR July 1 - 14, 2018**

| Accidental Injury =        | 0 |
|----------------------------|---|
| Accidents / Minor =        | 0 |
| Accidents / Major =        | 0 |
| Alarm Local =              | 7 |
| Alarm / Rep. Site =        | 2 |
| Alarm Vehicle =            | 0 |
| Arrests =                  | 3 |
| Animal Humane =            | 3 |
| Burglary / Residential =   | 0 |
| Burglary / Motor Vehicle = | 1 |
| Burglary / Other =         | 0 |
| Assaults =                 | 0 |
| Criminal Mischief          | 1 |
| Drug / OD / Possession     | 0 |
| Disturbance / Loud Noise = | 0 |
| Disturbance / Family =     | 0 |
| Disturbance / Other =      | 0 |
| D.W.I.                     | 0 |
| Fraudulent Use of I.D.     | 0 |
| Open Door / Window =       | 2 |
| Property / Found Lost      | 0 |
| Stranded Motor Vehicle =   | 1 |
|                            |   |

| 3  |
|----|
| 0  |
| 0  |
| 1  |
| 1  |
| 0  |
| 55 |
| 0  |
| 93 |
| 0  |
| 0  |
| 10 |
| 0  |
|    |

## Residents of Memorial Way, Nottingham Civic, Nottingham West, Nottingham IV, Wilchester, Wilchester West, Yorkshire, here is a brief summary of the crimes that occurred from:

#### Sunday, July 1, 2018 - Saturday, July 14, 2018

**Friday, July 6, 2018 – Theft - From Motor Vehicle (License Plate) – (14000 Myrtlea Drive)** – Complainant wanted to file a police report for a stolen license plate from her personal vehicle. Complainant stated it is unknown how long it's been missing and it is unknown where it was taken from.

Wednesday, July 11, 2018 – Investigation Report Only – (800 Patchester) – The Complainant received a call on her cell phone from an unknown caller threatening to shoot and kill her brother if she didn't pay requested amount. The Complainant drove to the nearest Fire Station where they called HPD to file the original report. C5 Constable's Office was also notified and a supplement report was filed. Special Watch taken.

**Friday, July 6, 2018 – Criminal Mischief (Auto) – (13900 Pebblebrook Drive)** – Complainant stated she parked her vehicle the day before in front of her friend's parents' house in the **13400 block of Perthshire**. Complainant left her friend's house at approximately 7 pm and was not aware that the window was broken until she opened the door. Nothing of value was inside the vehicle and the vehicle was still locked. Complainant stated her friend's father was mowing the grass while she was there. Report taken.

**Sunday, July 8, 2018 – Burglary Motor Vehicle – (13000 Pebblebrook Drive)** – Complainant stated she arrived at her father's residence at approximately 1811 hours and left her \$800.00 Louis Vuitton diaper bag and \$150.00 sunglasses in the front passenger seat of her vehicle. Complainant stated upon her return, approximately 10 minutes later, she found her front passenger window broken and her Louis Vuitton diaper bag and sunglasses stolen. Suspect vehicle is believed to be a faded gray in color beat-up Acura or Japanese passenger car with rust on the front of the vehicle. Report taken.

**Monday, July 2, 2018 – Theft of Residence – (13000 Apple Tree)** – Complainant stated she hired painters and movers in March 2018 and her master bedroom was open the entire time and the workers had access to it. She recently discovered her \$10,000.00 Rolex Watch was not inside her jewelry box and believes the theft may have occurred during this time. Complainant will prosecute. Report taken.

**Saturday, July 7, 2018 – Traffic Stop (13300 Perthshire Road)** – The driver was stopped for running a red light in the 13300 block of Perthshire Road. The driver was later arrested for Possession of Marijuana and Possession of a Prohibited Weapon – knuckles. Prisoner booked / Evidence tagged / Report taken.

**Saturday, July 7, 2018 – Driving While License Invalid** (DWLI) (700 N. Wilcrest Drive) – The driver of this vehicle was stopped for a defective tail head-lamp. The driver was later arrested for Driving While License Invalid without Insurance. Prisoner booked / Evidence tagged.

**Tuesday, July 10, 2018 – Meet the Citizen (13300 Tosca Lane)** – Reportee stated her 85 year old husband is normally home by 5:15 p.m. and has not called her and is worried. Deputies checked his last known location and checked with area law enforcement agencies and hospitals with negative results. At approximately 8:38 p.m. the Reportee's husband returned home safe and sound and advised his wife and deputies that he had taken a wrong turn.

Sunday, July 8, 2018 – Driving While Intoxicated (West Ella / S. Dairy Ashford) – An arrest was made at this intersection for suspicion of D.W.I. Driver was close to twice the legal limit. Prisoner booked / Report taken.

**FOR FREE!!!!** Harris County Constable's Office, Precinct 5 is now offering a class on **Rape Aggression Defense (RAD)**. RAD is one of the best women's self-defense courses available. It's a program based on realistic self-defense tactics and techniques. It is a comprehensive self-defense course for women that begins with awareness, prevention, risk reduction and avoidance, while progressing on to the basics of hands-on defensive training. If you're interested in more information and signing up, go to this link:

#### https://www.constablepct5.com/rad/



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**General Programs** 



In April 2017, Constable Ted Heap, through a partnership with Crime Stoppers of Houston, formed a city-wide Anti-Animal Cruelty Partner Council. The goal was to bring key groups and agencies together to find solutions for the way crimes against animals are reported and responded to in Harris County and the City of Houston. As Constable Heap stated in a press conference announcing the task force, "With over 50 law enforcement agencies in Harris County, citizens often do not know where this type of abuse can be reported. The council's goal was to make it easy for citizens to report animal cruelty and neglect to the correct agency, thereby helping animals in need as quickly as possible. This also would free up resources that were incorrectly getting the calls."

The council formed the Harris County Animal Cruelty Taskforce to help streamline the reporting process. It established two ways citizens can make an animal cruelty report:

• By calling the reporting hotline 832-927-PAWS. This new hotline will speed up response times and minimize duplication of efforts across the county.

• By submitting an intake form online at <u>www.927PAWS.org</u>.



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Contract Patrol Liaison......Mitchell.Hutter@cn5.hctx.net

## Community Deputy Constable's Report: TYPE OF ACTIVITY FOR July 15 - 28, 2018

| Accidental Injury =                 | 0 |
|-------------------------------------|---|
| Accidents / Minor =                 | 2 |
| Accidents / Major =                 | 1 |
| Alarm Local =                       | 7 |
| Alarm / Rep. Site =                 | 3 |
| Alarm Vehicle =                     | 0 |
| Arrests =                           | Ő |
| Animal Humane =                     | 1 |
| Burglary / Residential =            | 0 |
| Burglary / Motor Vehicle =          | 0 |
| Burglary / Other =                  | 0 |
| Assaults =                          | Ŭ |
|                                     | 0 |
| Criminal Mischief                   | 0 |
| Disturbance / Loud Noise =          | 2 |
| Disturbance / Family =              | 0 |
| Disturbance / Other =               | 0 |
| Disturbance / Weapon =              | 1 |
| Drug / OD / Possession              | 0 |
| D.W.I.                              | 0 |
| Failed to Stop and Give Information | 1 |
| Fraudulent Use of I.D.              | 1 |
|                                     | 1 |
| Open Door / Window =                | 1 |

| Property / Found Lost     | 0  |
|---------------------------|----|
| Stranded Motor Vehicle =  | 0  |
| Suspicious Person =       | 3  |
| Terroristic Threat        | 0  |
| Theft =                   | 0  |
| Theft / Other =           | 0  |
| Theft / Residence =       | 0  |
| Traffic Hazard =          | 2  |
| Traffic Stops Total =     | 53 |
| Unknown Medical Emergency | 0  |
| Vacation Watch =          | 79 |
| Vehicle Abandoned         | 0  |
| Vehicle Speeding          | 0  |
| Vehicle Stolen            | 1  |
| Vehicle Suspicious =      | 7  |
| Welfare Check =           | 0  |

## Residents of Memorial Way, Nottingham Civic, Nottingham West, Nottingham IV, Wilchester, Wilchester West, Yorkshire, here is a brief summary of the crimes that occurred from:

#### Sunday, July 15, 2018 - Saturday, July 28, 2018

**Monday, July 16, 2018 – Fraudulent Use or Possession of ID Info (13000 Barryknoll)** – Unknown suspect(s) obtained the Complainant's personal information and opened up accounts without his consent. An Identity Theft Packet was given to the Complainant and report taken.

**Thursday, July 19, 2018 – Accident / Minor – (Memorial Drive / W. Forest Drive) –** The driver's rear passenger side tire became flat while driving at a higher speed than posted and it caused him to lose control of his vehicle and he struck a light pole. Center Point was notified. No other vehicles were involved. Texas Peace Officer's Crash Report completed.

**Tuesday, July 24, 2018 – Accident / Minor (N. Kirkwood / Kimberley Lane) –** Two-vehicle minor accident in construction zone. Texas Peace Officer's Crash Report Completed.

Saturday, July 21, 2018 – Failed to Stop and Give Information (F.S.G.I.) – (800 Carlingford Road) – An unknown driver / vehicle drove through the wrought iron gate to the community neighborhood pool. The irrigation system was also damaged. Nottingham Homeowner's Association was notified. It is believed the vehicle was traveling west on Queensbury and drove straight into the pool fence. No surveillance cameras were found in the immediate area. No witness's located. F.S.G.I. offense report and Texas Peace Officer's Crash Report completed.

**Wednesday, July 25, 2018 – Vehicle Stolen – (13800 Pebblebrook Drive)** – A beige in color 2009 Chevrolet Silverado (C15), TX License Plate #CWR5292 with a trailer full of landscaping equipment was stolen from in front of the listed address. Two brothers mowing lawns were at the back of the residence when a black male jumped inside their truck and sped off in it. The owner of the truck stated he always leaves his truck unlocked with the keys to the truck on the driver side floorboard. Stolen vehicle has been entered into NCIC / TCIC. Wednesday, July 25, 2018 – Accident / Major – (N. Kirkwood / Kimberley Lane) – Two-vehicle major accident in construction zone. Texas Peace Officer's Crash Report completed. Citations issued.

## \*\*From Safety Report June 17<sup>th</sup> – 30<sup>th\*\*</sup> ......

Wednesday, June 20, 2018 – Burglary / Habitation – (14100 Myrtlea Drive) – Deputy was dispatched to this residence on an Alarm Call. Deputies found forced entry to a bedroom window with the glass being completely shattered. The master bedroom was completely rummaged through. The guest bedroom was also observed in disarray. Finger-prints were lifted and tagged as evidence. Investigation continues. On Saturday, July 28, 2018 charges were filed by Precinct 5 Investigator Romero on a suspect in reference to this burglary of a habitation that occurred on Wednesday, June 20, 2018 at 14100 block of Myrtlea Drive. He received positive results on fingerprints lifted at the original scene. Investigator Romero also learned that the suspect in question was arrested by HPD on July 16<sup>th</sup> and was found in possession of multiple items that were believed to be stolen inside his car. Deputy Romero obtained temporary custody of these items from HPD's property room. One of the items stolen linked the suspect to the scene of the burglary on Myrtlea Drive and charges were accepted by the D.A.'s Office. A TO-BE-WARRANT was filed on the suspect. Investigation continues.....

**Thursday, July 26, 2018 – Disturbance / Weapon – (13000 Barryknoll Lane)** – The Complainant was standing in his driveway waiting to depart when he observed a red Mitsubishi driving at a high rate of speed in front of his residence. The Complainant gave chase after the driver and asked him why he was driving so fast. The Complainant stated this angered the other driver who pulled a handgun chambering the weapon and pointing the weapon at him. This is when the Complainant stopped following the suspect and called 911 and Precinct 5 deputies responded. The very next day at approximately 4 A.M., the suspect in question was stopped on traffic and was arrested by HPD. The suspect was subsequently arrested for "Felon in Possession of a Firearm". Pertinent details listed in the original offense report filed by Precinct 5 Deputy Fields as well as area surveillance video footage obtained by Deputy Fields linked the suspect and the vehicle he was driving to the incident on Barryknoll Lane. The suspect in question has a lengthy criminal history with a total of 10 arrests and 7 total convictions. Investigation continues......

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## **NWCCI ACC QUARTERLY MEETING REPORT July 21, 2018**

- 94 new homes/additions/modifications to existing homes have been approved for construction
- 76 new homes/additions/modifications have been completed
- 4 new homes are under construction:
  - o 14134 Pinerock Lane
  - o 14126 Queensbury Lane
  - o 14015 Woodthorpe Lane
  - o 14134 Woodthorpe Lane
- 6 additions/modifications to existing homes are under construction
- 1 existing home renovation is currently in ACC review
- 15 homes are For Sale
- 3 homes are for Lease/Rent
- 4 existing homes have been demolished and the lots are for sale for new home construction

| Account    | Description              | Operating  | Reserves   | Other | Totals     |
|------------|--------------------------|------------|------------|-------|------------|
|            |                          |            |            |       |            |
|            |                          | A          | SSETS      |       |            |
| CASH       |                          |            |            |       |            |
| 112 Allian | ce Bank - Petty Cash     | 970.53     |            |       | 970.53     |
| 121 Allian | ce Bank - Operating      | 164,039.60 |            |       | 164,039.60 |
| 125 Due (  | to)/from Reserves        | 7,148.33   |            |       | 7,148.33   |
| 130 Due (  | to)/from Operating       |            | (7,148.33) |       | (7,148.33) |
| ΤΟΤΑ       | LCASH                    | 172,158.46 | (7,148.33) | .00   | 165,010.13 |
| OTHER ASS  | SETS                     |            |            |       |            |
| 140 Accts  | Rec - HO Assessments     | 33,795.40  |            |       | 33,795.40  |
| 141 Accts  | Rec - HO Late Fees       | 425.00     |            |       | 425.00     |
| 142 Accts  | Rec - HO NSF Fees        | 25.00      |            |       | 25.00      |
| 143 Accts  | Rec - HO Interest        | 1,212.43   |            |       | 1,212.43   |
| 144 Accts  | Rec - HO Legal Reimb     | 2,039.37   |            |       | 2,039.37   |
| 150 Accts  | Rec - HO Certified Lettr | 160.00     |            |       | 160.00     |
| 152 Garba  | age Reimburse Receivable | 6,282.00   |            |       | 6,282.00   |
| 156 Allow  | ance For Bad Debts       | (6,654.92) |            |       | (6,654.92) |
| ΤΟΤΑ       | L OTHER ASSETS           | 37,284.28  | .00        | .00   | 37,284.28  |
| тота       | L ASSETS                 | 209,442.74 | (7,148.33) | .00   | 202,294.41 |

| struction Deposits          | 28,750.00  |   |  | 28,750.00  |
|-----------------------------|--|---|--|--|
| I Key Deposits              | 3,400.00   |   |  | 3,400.00   |
| baid Assessments            | 2,040.51   |   |  | 2,040.51   |
| erred Assessments           | 98,883.33  |   |  | 98,883.33  |
| total Current Liab.         | 133,073.84   | .00   | .00  | 133,073.84   |
|                             |  |   |  |  |
| rating Fund Balance         | 82,013.68  |   |  | 82,013.68  |
| erve Fund Balance           |  | (7,148.87)  |  | (7,148.87)   |
| rent Year Net Income/(Loss) | (5,644.78)   | .54   | .00  | (5,644.24)   |
| total Equity                | 76,368.90  | (7,148.33)  | .00  | 69,220.57  |
| AL LIABILITIES & EQUITY     | 209,442.74   | (7,148.33)  | .00  | 202,294.41   |
|                             | Key Deposits<br>paid Assessments<br>erred Assessments<br>total Current Liab.<br>rating Fund Balance<br>erve Fund Balance<br>ent Year Net Income/(Loss) | Key Deposits       3,400.00         vaid Assessments       2,040.51         erred Assessments       98,883.33         total Current Liab.       133,073.84         rating Fund Balance       82,013.68         erve Fund Balance       82,013.68         ent Year Net Income/(Loss)       (5,644.78)         total Equity       76,368.90 | Key Deposits3,400.00vaid Assessments2,040.51erred Assessments98,883.33erred Assessments98,883.33total Current Liab.133,073.84.00.00rating Fund Balance82,013.68erve Fund Balance(7,148.87)ent Year Net Income/(Loss)(5,644.78).54.54.total Equity76,368.90 | Key Deposits       3,400.00         paid Assessments       2,040.51         pared Assessments       98,883.33         intered Assessments       133,073.84         intered Assessments       133,073.84         intered Assessments       100         intered Assessments       (7,148.87)         intered Fund Balance       (7,148.87)         intered Year Net Income/(Loss)       (5,644.78)       .54         intered Assessment       76,368.90       (7,148.33)       .00 |

Income/Expense Statement Period: 07/01/18 to 07/31/18

|         |                               |           | Perio      | d: 07/01/18 to | 07/31/18   |            |             |            |
|---------|-------------------------------|-----------|------------|----------------|------------|------------|-------------|------------|
|         |                               |           | Current Pe | eriod          |            | Year-To    | -Date       | Yearly     |
| Accoun  | t Description                 | Actual    | Budget     | Variance       | Actual     | Budget     | Variance    | Budget     |
| INCOME  | E:                            |           |            |                |            |            |             |            |
| 00410   | Assessments                   | 19,776.67 | 19,776.67  | .00            | 138,437.33 | 138,436.69 | .64         | 237,320.00 |
| 00412   | HO NSF Check Fees             | .00       | .00        | .00            | 25.00      | .00        | 25.00       | .00        |
| 00415   | HO Interest Income            | 72.12     | 166.67     | (94.55)        | 815.60     | 1,166.69   | (351.09)    | 2,000.00   |
| 00420   | HO Late Fees                  | .00       | .00        | .00            | 775.00     | .00        | 775.00      | .00        |
| 00422   | HO Legal/Atty Reimbursement   | 75.00     | .00        | 75.00          | 1,769.73   | .00        | 1,769.73    | .00        |
| 00423   | HO Construction Fees          | .00       | .00        | .00            | 1,100.00   | .00        | 1,100.00    | .00        |
| 00425   | Operating Interest Income     | 14.88     | 20.83      | (5.95)         | 75.64      | 145.81     | (70.17)     | 250.00     |
| 00430   | Garbage Rebate                | 2,094.00  | 2,094.00   | .00            | 14,658.00  | 14,658.00  | .00         | 25,128.00  |
| 00460   | Miscellaneous Income          | .00       | 12.50      | (12.50)        | .00        | 87.50      | (87.50)     | 150.00     |
| 00490   | Uncollected Assess/Fees       | .00       | (557.00)   | 557.00         | (1,942.70) | (3,899.00) | 1,956.30    | (6,684.00) |
|         | Subtotal Income               | 22,032.67 | 21,513.67  | 519.00         | 155,713.60 | 150,595.69 | 5,117.91    | 258,164.00 |
|         |                               |           |            | EXPENSES       | 6          |            |             |            |
| ADMINIS | STRATIVE & OFFICE             |           |            |                |            |            |             |            |
| 00510   | Administrative/Accounting Fee | 830.00    | 1,000.00   | 170.00         | 7,150.00   | 7,000.00   | (150.00)    | 12,000.00  |
| 00512   | DR Enforcement Contract       | .00       | .00        | .00            | 1,000.00   | .00        | (1,000.00)  | .00        |
| 00513   | DR & ACC expenses             | .00       | 29.17      | 29.17          | 123.20     | 204.19     | 80.99       | 350.00     |
| 00520   | Legal Fees - Homeowners       | .00       | 291.67     | 291.67         | 1,684.73   | 2,041.69   | 356.96      | 3,500.00   |
| 00525   | Legal Fees Corporate          | .00       | 250.00     | 250.00         | 1,222.86   | 1,750.00   | 527.14      | 3,000.00   |
| 00530   | Audit & Tax Prep Fees         | .00       | .00        | .00            | .00        | 700.00     | 700.00      | 700.00     |
| 00535   | Office Supplies               | .00       | 12.50      | 12.50          | .00        | 87.50      | 87.50       | 150.00     |
| 00540   | Postage, Printing, Mailouts   | 10.81     | 141.67     | 130.86         | 1,866.85   | 991.69     | (875.16)    | 1,700.00   |
| 00545   | Meeting Expense               | .00       | 41.67      | 41.67          | .00        | 291.69     | 291.69      | 500.00     |
| 00550   | Record Storage                | .00       | 25.00      | 25.00          | 50.00      | 175.00     | 125.00      | 300.00     |
| 00555   | Collection Notices Expenses   | .00       | 166.67     | 166.67         | .00        | 1,166.69   | 1,166.69    | 2,000.00   |
| 00560   | Web Site & Internet           | 7.95      | 50.00      | 42.05          | 55.75      | 350.00     | 294.25      | 600.00     |
| 00565   | Newsletter/Communications     | .00       | 16.67      | 16.67          | .00        | 116.69     | 116.69      | 200.00     |
| 00570   | Community Events              | .00       | .00        | .00            | 255.00     | 50.00      | (205.00)    | 50.00      |
| 00590   | Other Admin Expenses          | .00       | 16.67      | 16.67          | .00        | 116.69     | 116.69      | 200.00     |
|         | ADMINISTRATIVE & OFFIC        | 848.76    | 2,041.69   | 1,192.93       | 13,408.39  | 15,041.83  | 1,633.44    | 25,250.00  |
| POOL    |                               |           |            |                |            |            |             |            |
| 00610   | Pool Contract & Lifeguard     | 10,205.26 | 8,000.00   | (2,205.26)     | 26,178.44  | 28,000.00  | 1,821.56    | 38,000.00  |
| 00615   | Pool Repairs & Maintenance    | 183.00    | .00        | (183.00)       | 14,804.66  | 2,500.00   | (12,304.66) | 2,500.00   |
| 00620   | Pool Supplies & Equipment     | 110.00    | 500.00     | 390.00         | 819.97     | 1,500.00   | 680.03      | 1,500.00   |
| 00624   | Pool Permits                  | 433.28    | .00        | (433.28)       | 1,223.06   | .00        | (1,223.06)  | .00        |

Income/Expense Statement Period: 07/01/18 to 07/31/18

|          |                               |           | Perio      | d: 07/01/18 to | 07/31/18   |            |             |            |
|----------|-------------------------------|-----------|------------|----------------|------------|------------|-------------|------------|
|          |                               |           | Current Pe | eriod          |            | Year-To    | -Date       | Yearly     |
| Accoun   | t Description                 | Actual    | Budget     | Variance       | Actual     | Budget     | Variance    | Budget     |
|          | POOL                          | 10,931.54 | 8,500.00   | (2,431.54)     | 43,026.13  | 32,000.00  | (11,026.13) | 42,000.00  |
| UTILITIE | ES                            |           |            |                |            |            |             |            |
| 00632    | Electricity                   | 443.30    | 500.00     | 56.70          | 3,120.39   | 3,500.00   | 379.61      | 6,000.00   |
| 00634    | Water/Sewer                   | 690.12    | 250.00     | (440.12)       | 1,257.62   | 1,750.00   | 492.38      | 3,000.00   |
| 00640    | Telephone                     | 59.10     | 58.33      | (.77)          | 414.93     | 408.31     | (6.62)      | 700.00     |
|          | UTILITIES                     | 1,192.52  | 808.33     | (384.19)       | 4,792.94   | 5,658.31   | 865.37      | 9,700.00   |
| GARBA    | GE & SECURITY                 |           |            |                |            |            |             |            |
| 00655    | Garbage Service Contract      | 4,174.04  | 4,174.00   | (.04)          | 29,218.20  | 29,218.00  | (.20)       | 50,088.00  |
| 00658    | Security Service Contract     | 6,437.39  | 6,437.42   | .03            | 45,060.95  | 45,061.94  | .99         | 77,249.00  |
|          | GARBAGE & SECURITY            | 10,611.43 | 10,611.42  | (.01)          | 74,279.15  | 74,279.94  | .79         | 127,337.00 |
| LANDSC   | CAPING & GROUNDS              |           |            |                |            |            |             |            |
| 00755    | Grounds Maintenance Contrac   | 5,392.84  | 833.33     | (4,559.51)     | 14,489.82  | 5,833.31   | (8,656.51)  | 10,000.00  |
| 00758    | Mosquito Fogging              | 140.00    | 150.00     | 10.00          | 630.00     | 750.00     | 120.00      | 900.00     |
| 00760    | Other Grounds Maintenance     | .00       | 162.50     | 162.50         | .00        | 1,137.50   | 1,137.50    | 1,950.00   |
| 00763    | Other Rec Repairs, Maint, Sup | .00       | 83.33      | 83.33          | .00        | 583.31     | 583.31      | 1,000.00   |
| 00770    | Property Mowing/Force Mows    | .00       | 8.33       | 8.33           | .00        | 58.31      | 58.31       | 100.00     |
|          | LANDSCAPING & GROUN           | 5,532.84  | 1,237.49   | (4,295.35)     | 15,119.82  | 8,362.43   | (6,757.39)  | 13,950.00  |
| INSURA   | NCE & OTHER                   |           |            |                |            |            |             |            |
| 00780    | Bank Fees                     | .00       | .00        | .00            | 13.95      | .00        | (13.95)     | .00        |
| 00785    | Insurance                     | .00       | .00        | .00            | 10,718.00  | 11,556.00  | 838.00      | 11,556.00  |
| 00790    | Property Taxes                | .00       | .00        | .00            | .00        | .00        | .00         | 10.00      |
| 00810    | Miscellaneous/Other           | .00       | 20.83      | 20.83          | .00        | 145.81     | 145.81      | 250.00     |
| 00820    | Bad Debt Write Off            | .00       | .00        | .00            | .00        | .00        | .00         | 650.00     |
| 00950    | Transfer to/(from) Reserves   | .00       | .00        | .00            | .00        | .00        | .00         | 9,697.00   |
|          | INSURANCE & OTHER             | .00       | 20.83      | 20.83          | 10,731.95  | 11,701.81  | 969.86      | 22,163.00  |
|          | TOTAL OPERATING EXPENS        | 29,117.09 | 23,219.76  | (5,897.33)     | 161,358.38 | 147,044.32 | (14,314.06) | 240,400.00 |

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Income/Expense Statement Period: 07/01/18 to 07/31/18

|                          |   | Period: 07/01/18 to 07/31/18 |                |            |            |              |            |                 |
|--------------------------|---|------------------------------|----------------|------------|------------|--------------|------------|-----------------|
|                          |   |                              | Current Period |            |            | Year-To-Date |            | Yearly          |
| Accoun                   | t Description   | Actual                       | Budget         | Variance   | Actual     | Budget       | Variance   | Budget          |
|                          | OPERATING SURPLUS/(DEF  | (7,084.42)                   | (1,706.09)     | (5,378.33) | (5,644.78) | 3,551.37     | (9,196.15) | 17,764.00       |
| RESERV<br>00965<br>00970 | /E REVENUE<br>Transfer from/(to) Operating<br>Reserve Interest Income<br> | .00<br>.00                   | .00<br>.00     | .00<br>.00 | .00<br>.54 | .00<br>.00   | .00<br>.54 | 9,697.00<br>.00 |
|                          | TOTAL RESERVE REVENUE   | .00                          | .00            | .00        | .54        | .00          | .54        | 9,697.00        |
| RESERV                   | /E EXPENSES<br>TOTAL RESERVE EXPENSES                                     | .00                          | .00            | .00        | .00        | .00          | .00        | .00             |
|                          | RESERVE SURPLUS/(DEFICI   | .00                          | .00            | .00        | .54        | .00          | .54        | 9,697.00        |
|                          | TOTAL SURPLUS/(DEFICIT)   | (7,084.42)                   | (1,706.09)     | (5,378.33) | (5,644.24) | 3,551.37     | (9,195.61) | 27,461.00       |

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